

Federal Supply Service  
Authorized Federal Supply Schedule Price List  
On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address GSA Advantage! is:  
GSA Advantage.gov.

**Facilities Maintenance and Management**  
**STANDARD INDUSTRY GROUP: 8744**

Contract number: GS-21F-0066Y

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov).

Contract period. February 21, 2012 to February 20, 2017

PRIME, INC.  
4009 WILLIAMSBURG CT # 200  
FAIRFAX, VA 22032-1139  
Phone: 703-278-9000 Fax: 703-278-9393  
Email: [psingh@prime-midas.com](mailto:psingh@prime-midas.com)

Contractor's internet address/web site where schedule information can be found. <http://www.prime-midas.com>

Business size: Small, disadvantaged

(ii) CUSTOMER INFORMATION: The following information should be placed under this heading in consecutively numbered paragraphs in the sequence set forth below. If this information is placed in another part of the Federal Supply Schedule Price List, a table of contents must be shown on the cover page that refers to the exact location of the information.

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

SINs 871-209 (Innovations in Renewable Energy) and 871-211 (Energy Consulting Services)

| LABOR CATEGORY                   | GSA PRICE |
|----------------------------------|-----------|
| PRINCIPAL                        | \$106.45  |
| SENIOR ENGINEER                  | \$97.19   |
| PROJECT MANAGER                  | \$90.71   |
| PROJECT ENGINEER                 | \$85.30   |
| SUBJECT MATTER EXPERT/CONSULTANT | \$133.05  |
| SYSTEMS ANALYST                  | \$77.75   |
| PROJECT ASSISTANT                | \$34.03   |

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.

|                   |         |
|-------------------|---------|
| PROJECT ASSISTANT | \$34.03 |
|-------------------|---------|

1c.

**PRINCIPAL**

**Minimum/General Experience:**

15 years of experience in engineering management and 7 years in energy consulting services including private sector companies and institutions. Experience in business process improvement subject areas including strategic capital investment strategies, sustainability planning, energy performance, organizational design, benchmarking, performance measurement, information technology and sustainable methodologies. Acts as the Project Principal, Project Manager or Senior Engineer as applicable on selected projects.

**Functional Responsibility:** A corporate-level manager responsible for coordinating, directing and managing a program or contract. Provides corporate, organizational and management skills to ensure that energy management functions involved with the SINs are carried out to the fullest. Person responsible to GSA/Agency for execution of the work and quality control and as primary point of contact (PPOC). Provides project design expertise, including participation in concept development, design documentation and design reviews. Provides input and assistance with design and sustainable standards. Provides quality assurance and control and conducts progress reviews for key PRIME projects. Directs projects and project teams to maintain quality control, performance monitoring and ensures that client objectives are being met. Provides course correction recommendations to project teams, if needed.

Minimum Education/Training: Bachelor's Degree in Engineering, Information Systems, Business, Physical or Social Sciences, or other related analytical, scientific, or technical disciplines.

#### PROJECT MANAGER

##### Minimum/General Experience

Minimum 15 years progressive engineering experience and minimum 10 years' experience in areas requiring use of project management principles. Experience is directed toward projects related to the SOW. Proven track record of managing and implementing sound engineering principles and business practices.

##### Functional Responsibility

Serves as a senior supervisor in relevant engineering task areas. Produces/reviews substantive and/or complex technical documentation reflecting detailed knowledge of technical areas in the SOW. Develops solutions to complex engineering problems and environmental regulations such as Executive Order 13514, 13423 and EISA 2007. Interfaces with Government management personnel. Provides written and verbal reports to Contractor management, including Principal and Program Manager, and Government representatives, including the Government COTR.

Leads engineering tasks within project or across specific domains related to federal Sustainability and Greenhouse gas reporting. Responsible for project management, interface with client, budget, schedule and performance control. Works concurrently with engineers, subcontractors, clients, and PRIME's project staff. Assists in engineering efforts and supervising engineering staff involved with the application of engineering disciplines in the technical field directly related to the required tasking/SIN area being supported to meet technical requirements. Responsible for client advisory and contact, participates in client meetings and makes presentations. Manages and works with team to deliver the full spectrum of client services for facility and energy services, including planning, consulting, implementations and delivery and training.

##### Minimum Education

Bachelor's Degree in Engineering, Environmental Science, Information Systems, Business, Physical or Social Sciences, or other related analytical, scientific, or technical disciplines.

#### SENIOR ENGINEER

##### Minimum/General Experience

Minimum 15 years progressive engineering experience including 5 years' experience in technical areas included in the SOW. Minimum 10 years' experience in areas requiring use of engineering principals.

##### Functional Responsibility

Serves as a senior supervisor in relevant engineering task areas. Produces/reviews substantive and/or complex technical documentation reflecting detailed knowledge of technical areas in the SOW. Develops solutions to complex energy efficiency, renewable alternatives, engineering problems and environmental regulations such as Executive Order 13514, 13423 and EISA 2007. Subjects shall include but not be limited to computer-aided design, sustainability design studies and analysis, energy audits, high level detailed specification preparation, configuration management and document control, fabrication, assembly and simulation, modeling, training, privatization and outsourcing. Interfaces with Government management personnel. Assists Project Manager with expertise in engineering, environment and sustainability areas to supplement written and oral reports to Contractor management and Government representatives, including the Government COTR. Leads engineering tasks within project or across specific domains related to federal Sustainability and Greenhouse gas reporting.

##### Minimum Education

Bachelor's Degree in Engineering, or Environmental Science, Information Systems, Business, Physical or Social Sciences, or other related analytical, scientific, or technical disciplines.

#### PROJECT ENGINEER

##### Minimum/General Experience

Minimum 7 years progressive engineering experience including at least two years in technical areas included in the SOW. Minimum 3 years' experience in areas requiring use of engineering principals. Experience is directed toward project related to the SOW.

##### Functional Responsibility

Serves as a senior supervisor in relevant engineering task areas. Produces/reviews substantive and/or complex technical documentation reflecting detailed knowledge of technical areas in the SOW. Develops solutions to complex energy efficiency, renewable alternatives, engineering problems and environmental regulations such as Executive Order 13514, 13423 and EISA 2007. Subjects shall include but not be limited to computer-aided design, sustainability design studies and analysis, energy audits, high level detailed specification preparation, configuration management and document control, fabrication, assembly and simulation, modeling, training, privatization and outsourcing. Interfaces with Government management personnel. Assists Project Manager with expertise in engineering, environment and sustainability areas to supplement written and oral reports to Contractor management and Government representatives, including the Government COTR. Leads engineering tasks within project or across specific domains related to federal Sustainability and Greenhouse gas reporting. Supports Sr. Engineer, Project Manager and Program Manager.

#### Minimum Education

Bachelor's Degree in Engineering, or Environmental Science, Information Systems, Business, Physical or Social Sciences, or other related analytical, scientific, or technical disciplines.

#### SUBJECT MATTER EXPERT/CONSULTANT

##### Minimum/General Experience

Possesses minimum of 10 years' experience that includes 5 years of high-level experience in a specialized area within energy, environmental, alternative transportation, alternative fuels, sustainability, management, policy planning or scientific discipline.

##### Functional Responsibility

As an expert in the subject matter field, may augment or direct project teams. Provides high-level energy, environment, sustainability, transportation solutions, evaluation, analysis, "green" policy, design, integration, documentation and implementation advice on exceptionally complex studies, which require an expert knowledge of the subject matter for effective problem solutions, including expertise on climate management, greenhouse gas inventory reporting, renewable energy, energy efficiency, alternative transportation, carbon footprint, sustainability. Participates in all phases of study development with emphasis on the planning, analysis, documentation, and presentation phases. Applies higher-level mathematical principles and methods to exceptionally difficult and narrowly defined technical problems in engineering and other physical sciences to arrive at automated solutions. Reviews and approves the design and preparation of technical documentation and reports. Prepares and delivers senior management presentations and briefings as required by the task order. May serve as Task Leader, responsible for ensuring the quality and timeliness of services delivered.

#### Minimum Education

Bachelor's Degree in Engineering, Environmental Science, Information Systems, Business, Physical or Social Sciences, or other related analytical, scientific, or technical disciplines. LEED-AP, BPI, Certified Green Professional or Certified IAQ desirable.

#### SYSTEMS ANALYST

##### Minimum/General Experience

Possesses 5 years experience that includes 3 years in a specialized area including software/systems requirements analysis, database design, internet/web technologies, operating systems software internals and data manipulation languages. Hands-on experience in supporting database applications.

##### Functional Responsibility

Works closely with customers, sustainability project management, sustainability policy analysts, energy engineers and environmental specialists. Applies skills in database design, systems/software installations, and conversions to design, develop, configure and maintain energy savings or energy modeling applications, federal compliance reports, energy management control systems, environmental management systems analysis and installation, development of environmental communications and sustainability training databases and web applications. Responsible for systems analysis, energy-related database design, data migration, testing, troubleshooting and end-use support of energy and sustainability data, e.g. "Annual Greenhouse Gas Inventory". Responsible for energy database backup and recovery procedures, access security and database integrity, physical data storage design, and data storage management. Applies expertise in specific DBMS such as Oracle, SQL and Sybase, Microsoft Office, application/web development technology and current operating systems.

#### Minimum Education

Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, or technical disciplines.

#### PROJECT ASSISTANT

##### Minimum/General Experience

Possesses 5 years experience that includes 2 years of general office experience handling both administrative and clerical tasks for multiple departmental users and/or related education and training.

##### Functional Responsibility

Performs a variety of administrative functions. Schedules appointments, gives information to callers, and assists in document preparation for sustainability, environmental and energy information. Composes memos, transcribes, researches and creates presentations. Works closely with energy engineers and integrators, policy analysts and trainers to generate reports, handle multiple projects, and prepare and monitor invoices and expense reports. Provides data entry support, project quality control, proofreading, and assembly of reports, general project administration and billing, travel coordination, general project correspondence. Assists with project work requiring research and preparation of project deliverables and other presentation materials.

##### Minimum Education

Bachelor's degree in liberal arts, business or science.

2. Maximum order. \$1,000,000

3. Minimum order. \$100.00

4. Geographic coverage (delivery area). 50 United States; District of Columbia; Puerto Rico

5. Point(s) of production (city, county, and State or foreign country).

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6. Discount from list prices or statement of net price. Net prices set forth above.

7. Quantity discounts. An additional 2% discount for orders over \$250,000.00

8. Prompt payment terms. ½% 15 days

9a. Government purchase cards are accepted at or below the micro-purchase threshold.

9b. Government purchase cards are accepted above the micro-purchase threshold.

10. Foreign items (list items by country of origin). None

11a. Time of delivery. (Contractor insert number of days.) As negotiated.

11b. Expedited Delivery. Contact the Contractor.

11c. Overnight and 2-day delivery. Contact the Contractor.

11d. Urgent Requirements. Contact the Contractor.

12. F.O.B. point(s). Destination.

13a. Ordering address.

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13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address.

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15. Warranty provision. Not applicable.

16. Export packing charges, if applicable. Not applicable.

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level). None.

18. Terms and conditions of rental, maintenance, and repair (if applicable). Not applicable.

19. Terms and conditions of installation (if applicable). Not applicable.

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). Not applicable.

20a. Terms and conditions for any other services (if applicable). Not applicable.

21. List of service and distribution points (if applicable). Not applicable.

22. List of participating dealers (if applicable). Not applicable.

23. Preventive maintenance (if applicable). Not applicable.

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). Not applicable.

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/). Not applicable.

25. Data Universal Number System (DUNS) number. 939242798

26. Contractor is registered in the Central Contractor Registration (CCR) database.